



Community Outreach Funds Application Request

Submit application and a budget sheet by e-mail to Mary Morton, affirmative action officer, at mary.morton@esc.edu. The Diversity/Inclusion Committee members will review all applications and allocate funds.

Applications for fiscal year 2013-14 must be **submitted by April 8, 2013 for consideration**. Committee members will make funding decisions during the following week and applicants will be notified of the committee's decision.

The maximum amount awarded to an office, center or program is \$2,000 in a single fiscal year.

Future eligibility for Community Outreach Grants requires the submission of an evaluation of the funded activity shortly after the funding period has concluded.

Date of Submission: _____ **Office, Center or Program:** _____

Activity/Project Title, Date and Location: (If this is an ongoing project, specify the time period.)

Activity/Project Description:

What is the intended audience for the activity/project?

What are the intended outcomes of this activity/project?

How will these outcomes be measured?

Employee(s) who will lead activity/project: (name, title, work location)

Amount Requested:

Dean's signature: _____
(Dean may attach statement of support for the activity/project)

"Diversity is noticeable heterogeneity. We are not interested in creating a philosophical agenda but, rather, crafting a pragmatic initiative that is grounded thoroughly in Empire State College's historic mission of access."