

Quick Guide to Uploading Your Admissions Essay

- 1 [Log into your application](#)
- 2 Enter your log in information (email and password) and click "log in"
- 3 Scroll down to the bottom of the page

- 4 Click on "Submit Supplemental Items"

Spring 2019 - Community & Human Services, Bachelor of Science

- 1. Create a Profile 10/26/2018 Created On
- 2. Start an Application 10/26/2018 Started On
- 3. Complete an Application
- 4. Submit Supplemental Items 0/2 required items received

- 5 Click on "Choose File"

Supplemental Items Listing

[Back to My Account](#)

Supplemental Items

Please refresh your browser to ensure that all supplemental items are listed below.

Item	Description	Submission Status	Attachment
Essay *	Click here to view the Undergraduate Essay Click here to view the RN to BSN Essay	Not Received	<input type="button" value="Choose File"/> no file selected
Immunization Requirement	Click here to view Immunization Requirements	Not Received	<input type="button" value="Choose File"/> no file selected
Meningitis	Click here to view the Meningitis Requirements	Not Received	<input type="button" value="Choose File"/> no file selected
Proof of High School *	Click here to view acceptable forms of proof of high school completion	Not Received	

- 6 Locate your file on your computer. Double click on it and it should appear next to "Choose File"
- 7 Click on "upload"
- 8 If uploaded correctly, you will see the "submission status" change from "not received" to "received."

