

**Appendix B: Empire State College Information Management - Citation Rubric**



*Please fill in the circle that best reflects your assessment of each of the following expectations for student's work in Information Management. Refer to the rubric for the appropriate evaluative criteria for each student learning outcome.*

<b>COMPETENCY: THE ABILITY TO LOCATE AND USE INFORMATION FROM A VARIETY OF RESOURCES.</b>					
<b>Outcomes</b>	<b>Does not meet</b>	<b>Approaches</b>	<b>Meets</b>	<b>Exceeds</b>	<b>NA</b>
<b>Determine the quality of information needed</b>	Identifies and selects little or no resources having to do with the topic.	Identifies and selects some general resources, but the amount is insufficient or relates minimally to the topic.	Identifies and selects general and subject specific resources, and the amount and quality is appropriate.	Identifies and selects general and subject specific resources, and the amount and quality is excellent. Resources clearly relate to the topic.	
	○	○	○	○	○
<b>Locate an appropriate variety of information</b>	No variety in the resources used; used very few or only a single resource.	Minimal variety in the resources used; resources lack the needed breadth or depth.	Good variety of resources (e.g. books, articles, web sites, media, people); demonstrates adequate breadth and depth.	Excellent variety of resources (e.g. books, articles, web sites, media, people); demonstrates outstanding breadth and depth.	
	○	○	○	○	○
<b>Evaluate information and resources critically</b>	Does not use appropriate resources.	Uses 1 or 2 appropriate resources, or some resources are inappropriate.	Uses primarily appropriate resources.	Uses appropriate resources and synthesizes all information into a high quality end product.	
	○	○	○	○	○

