

As per Part 668.19, Student Assistance General Provisions and Part 690.8, Pell Grant Program, Code of Federal Regulations, this consortium agreement is entered into by Empire State College, State University of New York (the degree granting institution), for the purpose of providing federal financial assistance to the student named below.

## WHO SHOULD USE THIS FORM

- If you are a SUNY Empire State College financial aid student and are taking one or more of your studies by cross registering with a host institution, you must fill out this form in order for Empire State College to process your financial aid.
- You must fill out this form even if you also are filling out the **Enrollment in Other Colleges** or **Billing Agreement** forms. Those forms are used to adjust your billing and/or enter into an agreement with particular community colleges. The **Financial Aid Consortium Agreement** must be on file in order to process your financial aid.
- **All excess financial aid funds will be disbursed to the student.** It is then the student's responsibility to pay the host institution any monies due for their enrollment.
- Procedures for calculating awards, disbursing aid, monitoring satisfactory academic progress and other eligibility requirements, keeping records, and returning funds when the student withdraws can be found online at [www.esc.edu/termsandconditions](http://www.esc.edu/termsandconditions).

## Part I To be completed by Empire State College student

Last name \_\_\_\_\_ First name \_\_\_\_\_ Middle initial \_\_\_\_\_ Student ID# \_\_\_\_\_  
 Street \_\_\_\_\_ City/State/Zip Code \_\_\_\_\_  
 Student signature \_\_\_\_\_ Date \_\_\_\_\_

## Part II To be completed by the host institution

Pell Grant cost of attendance for academic year \$ \_\_\_\_\_

Detailed institutional budget for campus-based financial aid for period of enrollment:

Tuition	\$ _____
Fees	_____
Room and board*	_____
Books and supplies*	_____
Transportation*	_____
Other (specify)*	_____

Student is enrolled for \_\_\_\_\_ credits with a start date of \_\_\_\_\_ and end date of \_\_\_\_\_

Length of period of enrollment (in weeks) \_\_\_\_\_

\*Empire State College expenses will be used unless a change of residence is required.

### Host school certifies that:

- The above referenced student is enrolled for the stated period of attendance.
- It will **not** pay the student a Pell Grant and/or any campus-based funds and that it will not certify a Federal Direct Loan for the stated period of attendance. Further, the host institution agrees that it will inform Empire State College if the student drops credits or withdraws before the end of the stated period of attendance as well as providing amended cost of attendance figures.

Name of host institution \_\_\_\_\_  
 Street \_\_\_\_\_ City/State/Zip \_\_\_\_\_  
 Phone number \_\_\_\_\_ Fax number \_\_\_\_\_  
 Host print name \_\_\_\_\_ Title \_\_\_\_\_  
 Host signature \_\_\_\_\_ Date \_\_\_\_\_

**Please return this form to Empire State College Student Accounts at 518-580-4790 (fax) or 111 West Ave., Saratoga Springs, NY 12866-6069.**

## Part III To be completed by Empire State College's Student Accounts office

Financial aid awards to be received by the student for the stated period of attendance are as follows:

Federal Pell	\$ _____	Federal Direct Subsidized Loan	\$ _____
FSEOG	_____	Federal Direct Unsub. Loan	_____
Federal Perkins	_____	Other	_____
TAP	_____		

Note: Empire State College detailed institutional budget for campus based aid is available at [www.esc.edu/COA](http://www.esc.edu/COA) and detailed tuition and fee information can be found at [www.esc.edu/Tuition](http://www.esc.edu/Tuition).

Total number of enrolled credits at both institutions for stated period of attendance \_\_\_\_\_

### Empire State College certifies that it will:

- accept the credits earned at the host institution
- monitor the student's program pursuit and satisfactory academic progress

Empire State College contact (print) \_\_\_\_\_ Title \_\_\_\_\_  
 Empire State College signature \_\_\_\_\_ Date \_\_\_\_\_

Distribution: Host Institution  
 Empire State College Student Accounts