

MEMORANDUM OF UNDERSTANDING

BETWEEN

STATE UNIVERSITY OF NEW YORK AT CANTON

STATE UNIVERSITY OF NEW YORK EMPIRE STATE COLLEGE

May 2020

I. General Statement of Purpose

This document establishes a formal Memorandum of Understanding for two pathways between the following programs:

I) SUNY Canton's **Bachelor of Science (BS) in Healthcare Management** degree program and SUNY Empire State College's (SUNY Empire) **Master of Business Administration in Business Management (MBA-BM)** graduate degree program;

II) SUNY Canton's **Bachelor of Science (BS) in Healthcare Management** degree program and SUNY Empire State College's (SUNY Empire) **Master of Business Administration in Healthcare Leadership (MBA-HCL)** graduate degree program;

The purpose is to facilitate the admission of qualified SUNY Canton Bachelor degree recipients into SUNY Empire State College's MBA degree programs through **two pathways**:

- A. **cross-registration of SUNY Canton Bachelor students into 9 credits of SUNY Empire graduate coursework and**
- B. **jointly agreed upon accelerated Bachelor's to Master's pathways.**

II. Requirements and Terms

A. Cross-Registration Pathway

SUNY Canton Bachelor students who have successfully completed at least 75-credits of coursework, have a cumulative GPA of 3.0 or above, and have SUNY Canton department chair and SUNY Empire division chair approval may cross register for up to 9 credits of SUNY Empire State College course coursework from the following list:

- I) SUNY Canton's **Bachelor of Science (BS) in Healthcare Management** degree program and SUNY Empire State College's (SUNY Empire) **Master of Business Administration in Business Management (MBA-BM)** graduate degree program:
 - **MGMT 6020** Leadership and Organizational Behavior
 - **MGMT 6025** Strategic Perspectives of Global Management
 - **HCLM 6075** Managing Healthcare Systems
 - **HCLM 6080** Health Policy & Management
 - **HCLM 7005** Strategic Corporate Communication and Inter-professional Collaboration
- II) SUNY Canton's **Bachelor of Science (BS) in Healthcare Management** degree program and SUNY Empire State College's (SUNY Empire) **Master of Business Administration in Healthcare Leadership (MBA-HCL)** graduate degree program:
 - **HCLM 6026** Comparative Healthcare Systems

- **HCLM 6035 Healthcare Accounting**
- **HCLM 6055 Healthcare Marketing Services**
- **HCLM 6075 Managing Healthcare Systems**
- **HCLM 6080 Health Policy & Management**
- **HCLM 7005 Strategic Corporate Communication and Inter-professional Collaboration**

B. Combined Bachelor to Master's Pathway

I. SUNY Canton and SUNY Empire have jointly developed combined BS-MBA pathways.

II. These combined Bachelor to Master pathways will adhere to the following principles:

1. SUNY Canton students will be able to apply for the combined accelerated pathway program when they successfully complete **60-credits** of undergraduate coursework. Prerequisite courses that need to be completed with a B or better prior to acceptance include:
 - a. For pathways with the **MBA BM**: Micro Economics, Statistics, and Accounting.
 - b. For pathways with the **MBA HCL**: Micro Economics, Statistics, and Accounting
2. Students must have earned a cumulative **GPA of 3.2** or above at the time of application to the **accelerated pathway**.
3. Active SUNY Canton students applying to Bachelor to Master pathway will have the following standard admission requirements **waived**:
 - a. Application fee
 - b. Application essay
 - c. Letters of recommendation
4. In order to maintain standing in the accelerated pathway, students must maintain a **GPA of 3.0 or** above through completion of the Bachelor degree. Student who do not have a 3.0 GPA at the completion of the Bachelor will be dropped from the accelerated pathway. However, students who are dropped from the program may apply to the SUNY Empire graduate program through the traditional admissions process.
5. Undergraduate students enrolled in the accelerated pathway will **cross-register for 12 credits of graduate coursework**, at the SUNY undergraduate tuition rate, at SUNY Empire during their junior and senior years. The four co-registered courses may include those identified in II.A.I and II.A.II above. These four courses will meet the requirements for four elective course requirements within the Bachelor program.
6. Upon completion of the Bachelor's degree, students will matriculate with SUNY Empire as their home institution to complete the graduate master degree program portion of the accelerated pathway.
7. Students will provide SUNY Empire with a final transcript listing degree posted and cumulative GPA for the Bachelor degree program.
8. Students in a combined pathway will have both an undergraduate SUNY Canton advisor and a graduate SUNY Empire advisor.

C. **SUNY Canton students will cross-register** in SUNY Empire graduate courses using the process outlined in the *Policy and Guidance: Cross Registration* (attached.)

