Monroe Community College
STATE UNIVERSITY OF NEW YORK

SUNY EMPIRE
STATE COLLEGE

Pathways Transfer Articulation Agreement in Management

Associate Degree (A.S.) in Business Administration
from Monroe Community College
to a Bachelor of Science (B.S.) in Management

Empire State College (ESC) and Monroe Community College (MCC), both of the State University of New York, agree to enter into a Pathways Transfer Agreement in Management. The agreement is designed to support transfer students during their transition to Empire State College, and:

- Ease the transition process for MCC graduates to an educational model comprised of online courses, independent study, blended learning, and small group seminars;
- Ensure a smooth transfer for MCC graduates to Empire State College;
- Provide an affordable and convenient baccalaureate degree option for MCC graduates who want to remain close to their homes and/or community;
- Provide clear guidelines for MCC graduates to follow during the transition.

Empire State College will offer A.S. degree graduates in Business Administration from MCC an opportunity to participate in the Pathways Transfer Program into a Bachelor of Science degree. Further, MCC graduates will be able to transfer all credits earned as part of their associate degree in Management to ESC upon enrollment.

How the Pathways Transfer Program Works

During their first year at ESC, students in the Pathways Transfer Program may, with advisement, elect to cross-register for additional credits at MCC beyond the associate degree (up to a total of 79 lower-division credits). These lower-division credits will be applicable to the baccalaureate degree program by satisfying SUNY General Education requirements or needed pre-requisite courses.

Empire State College requires 124 credits for a bachelor's degree, of which MCC graduates must complete a minimum of 31 credits at ESC. A minimum of 45 upper-division credits, 24 of which must be in the concentration, are required consistent with ESC's requirements for a bachelor's degree. The remaining 79 lower-division credits can be transferred in through transcripted credit or prior learning assessment. Each participating student will be able to

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transfer all credits earned as part of their A.S. degree to ESC, as long as they fit into the student's designed bachelor's degree program (see Appendix B for additional details).

<u>Benefits for Monroe Community College Transfer Students</u>

Empire State College will provide the following benefits for participating MCC students:

- Waiver of the $50 orientation fee
- Provision of a $100 transfer scholarship in the first term of matriculated enrollment at Empire State College
- Guaranteed admission to a bachelor's degree program

To be eligible, MCC transfer students must have completed an associate degree within the last 3 years, or be in (or entering) their final semester of completing an associate degree.[1]

A unique application code for interested students to use during the admissions application process will be created by ESC and provided to appropriate staff members in the transfer advisement office at MCC for distribution.

<u>Guidelines of the Agreement</u>

As part of the agreement, ESC will provide the following: (1) individual educational planning and mentoring for all transferring Business Administration students, (2) outreach to faculty and transfer office staff at MCC to provide program information, and (3) offer information sessions for students at MCC, at Empire State College locations, and online.

MCC agrees to provide: (1) access for cross-registered Pathways transfer students to campus facilities and resources (i.e. Library, academic support, computer labs, fitness center), (2) promotion of the program on campus to current students, faculty advisors, and alumni, and (3) to include this transfer agreement in any college publications where such agreements are listed (i.e. college catalog, website, transfer office brochures).

Business Administration A.S. to Management B.S. students may enroll at ESC on a full or part-time basis. With advisement from their faculty mentor at ESC, students may elect to design a degree program similar to the one provided on page 5 (Appendix A).

This agreement becomes effective when all signatures are affixed, and remains in effect for five years from that date (of last signature). The agreement may be amended or renewed by mutual agreement and will be formalized via revision of this agreement.

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[1] Note that this applies only to the completion date of the associate degree, and not when all of the courses within the degree were completed. Please refer to "Appendix B", item #4.

For Further Information

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[Signature Page Follows]

Signatures to the Agreement

EMPIRE STATE COLLEGE

_____   4/2/20
Jim Malatras   Date
President

_____   3/30/2020
Meg Benke   Date
Provost and Executive Vice President for Academic Affairs

_____   3/6/2020
Julie Gedro   Date
Associate Dean, School of Business

MONROE COMMUNITY COLLEGE

_____   2-25-2020
Katherine Douglas   Date
Interim President

_____   2/24/20
Andrea Wade   Date
Provost and Vice President, Academic Services

_____   02/24/20
Lloyd Holmes   Date
Vice President, Student Services

_____   2/24/2020
Kimberly McKinsey-Mabry   Date
Dean, Business and Community Engagement

_____   2/18/20
Todd Korol   Date
Chair, Business Administration/ Economics

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Appendix A
Sample Degree Plan

Degree: Bachelor of Science
Program: Management

Monroe Community College – Business Administration (A.S.)

ACC 101 Accounting Principles I	4		ENG 101 College Composition or ENG 200 Advanced Composition	3
ACC 102 Accounting Principles II	4		MTH 165 College Algebra or higher	3
BUS 104 Introduction to Business	3		Health and Wellness elective	2
MAR 200 Principles of Marketing	3		MTH 160 Statistics I	3
BUS 201 Business Law I	3		MTH 161 Statistics II or higher	3
BUS 220 Applied Business Applications	3		SUNY General Education – Humanities elective	3
BUS 204 Management: Theory and Practice or BUS 208 Organizational Behavior	3		SUNY General Education – Other World Civilizations or Western Civilization elective	3
			ECO 111 Principles of Microeconomics	3
			ECO 112 Principles of Macroeconomics	3
			SUNY General Education – Arts or Foreign Language elective	3
			SUNY General Education – Natural Science elective	3-4
			Open electives	5-6

Total MCC Credit   **60-62**
(Potential additional lower-division credits at MCC[2]   **17-19)**

SUNY Empire State College (Sample Only, Upper-Division)

BUSN 3010 Business Ethics	4		Educational Planning	4
MGIS 3010 Management Information Systems	4		Liberal Arts and Science elective	4
HRMS 3015 Human Resource Management	4		Liberal Arts and Science elective	4
FSMA 2005 Introduction to Finance	4		Elective	4
HRMS 3010 Diversity in the Workplace	4		Elective	4
MGMT 3020 International Cross Cultural Management	4		Elective	2-4
MGMT 3025 Leadership	4			
MGMT 4035 Strategic Management	4			
Program elective	4			
Program elective	4			

Total Empire State College Credit   **62-64**
Degree Program Total   **124**

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[2] Any of these 17-19 credits not completed at Monroe Community College will be completed at Empire State College. Students should seek advisement from an ESC advisor in advance of selecting which courses to take to ensure they will fit into the baccalaureate degree plan.

Appendix B
Empire State College Policies and Procedures for Transfer

1. Students successfully completing degree requirements for an A.A., A.S., or A.A.S. and transferring in the entire associate degree will be able to transfer to Empire State College all credit earned for the associate degree, including "D" grades that are part of the completed degree. If the entire associate degree is not used toward the Empire State College degree program, "D" grades are not transferable.

2. The residency requirement for a 124 credit bachelor's degree is 31 credits. Students may transfer in up to the remaining 93 total credits (up to 79 lower-division credits) through transcripted credit and/or prior learning assessment.[3] A student may exceed stated credit minimums in certain circumstances to preserve the integrity of components that meet degree requirements.

3. Any courses taken at Monroe Community College beyond the associate degree will be evaluated for transfer separately from the associate degree based on Empire State College's advance standing policies.

4. There is no statute of limitations regarding the age of acceptable learning substantiated by transcript except in some areas, technologies and science for instance, where that learning may be outmoded and may not be accepted if it is crucial to the structure of a degree program concentration.

5. Students earning a bachelor's degree from Empire State College must fulfill all graduation requirements, which include completing 45 advanced-level credits of which 24 are in the concentration. SUNY also requires the completion of 30 general education credits across 7 of 10 designated areas, including mathematics and basic communication.

6. All students need to complete the application process and meet all admissions criteria before being accepted to Empire State College. Students must submit the Empire State College Application for Admission form along with an official transcript(s) of their completed course work to the Office of Admissions, Empire State College, 111 West Avenue, Saratoga Springs, NY 12866. These forms can be found at www.esc.edu/admissions.

   Active, Reserve and Guard Army soldiers should apply and register through the GoArmyEd portal - _https://www.goarmyed.com_. Soldiers may contact the Office of Veteran and Military Education for assistance at military.programs@esc.edu or 518-587-2100 ext. 2779.

7. Both colleges acknowledge the confidential nature of student information that may be exchanged between them. As such, both colleges agree that this information must be kept secure, confidential, and only disclosed for academic reasons. Student information will not be shared with third parties, and all FERPA regulations will be adhered to.

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[3] Prior learning assessment includes NYSED approved degree granting institutions, Pre-evaluated credit (NCCRS, ACE, ESC PLE) and other approved sources. For full list visit: http://www.esc.edu/degree-planning-academic-review/prior-learning-assessment/evaluation-prior-college-level-learning/