Pathways Transfer Articulation Agreement in Security Studies

Associate Degree (A.S.) in Cybersecurity & Digital Forensics from Herkimer County Community College to a Bachelor of Science (B.S.) in Security Studies

Empire State College (SUNY Empire) and Herkimer County Community College (HCCC), both of the State University of New York, agree to enter into a Pathways Transfer Agreement in Security Studies. The agreement is designed to support transfer students during their transition to Empire State College, and:

- Ease the transition process for HCCC graduates to an educational model comprised of online courses, independent study, blended learning, and small group seminars;
- Ensure a smooth transfer for HCCC graduates to Empire State College;
- Provide an affordable and convenient baccalaureate degree option for HCCC graduates who want to remain close to their homes and/or community;
- Provide clear guidelines for HCCC graduates to follow during the transition.

Empire State College will offer A.S. degree graduates in Cybersecurity & Digital Forensics from HCCC an opportunity to participate in the Pathways Transfer Program into a Bachelor of Science degree. Further, HCCC graduates will be able to transfer all credits earned as part of their associate degree to SUNY Empire upon enrollment.

How the Pathways Transfer Program Works

During their first year at Empire State College, students in the Pathways Transfer Program may, with advisement, elect to cross-register for additional credits at HCCC beyond the associate degree (up to a total of 79 lower-division credits). These lower-division credits will be applicable to the baccalaureate degree program by satisfying SUNY General Education requirements or needed pre-requisite courses.

Empire State College requires 124 credits for a bachelor's degree, of which HCCC graduates must complete a minimum of 31 credits at Empire State College. A minimum of 45 upper-division credits, 24 of which must be in the concentration, are required consistent with Empire State College's requirements for a bachelor's degree. The remaining 79 lower-division credits can be transferred in through transcripted credit or prior learning assessment. Each participating student will be able to transfer all credits earned as part of their A.S. degree to

Empire State College, as long as they fit into the student's designed bachelor's degree program (see Appendix B for additional details).

Benefits for Herkimer County Community College Transfer Students

Empire State College will provide the following benefits for participating HCCC students:

- Waiver of the $50 orientation fee
- Provision of a one-time $100 transfer scholarship once matriculated enrollment at SUNY Empire
- Guaranteed admission to a bachelor's degree program

To be eligible, HCCC transfer students must have completed an associate degree within the last 3 years, or be in (or entering) their final semester of completing an associate degree.[1]

A unique application code for interested students to use during the admissions application process will be created by Empire State College and provided to appropriate staff members in the transfer advisement office at HCCC for distribution.

Benefits for Employees of Herkimer County Community College

Employees of HCCC may participate in the Pathways Transfer Program and become students at Empire State College by way of this agreement. Employees who hold an associate degree are eligible for the same benefits as are outlined above. Students who hold a bachelor's degree and are interested in a graduate degree program are also eligible for the following benefits:

- Waiver of the $50 orientation fee
- Provision of a $100 transfer scholarship in the first term of matriculated enrollment at Empire State College
- A single point of contact at the School for Graduate Studies to guide new students through the admissions, enrollment and orientation process. The contact for HCCC employees is:

  Evan Reese
  Graduate Outreach and Academic Advisement Coordinator
  Evan.Reese@esc.edu
  (800) 847-3000 ext. 2904

To acquire the admission application code to access these benefits, please contact the transfer advisement office at HCCC.

[1] Note that this applies only to the completion date of the associate degree, and not when all of the courses within the degree were completed. Please refer to "Appendix B", item #4.

Benefits for Active Military, Veterans, and Spouses

Empire State College has a long-standing commitment of supporting active military, veterans and family members, and enthusiastically pledges to maintain its commitment to provide the following benefits and services to military-aligned students:

- Pre-enrollment advising and an Evaluated Education Plan (EEP) with a review of anticipated transfer credits prior to enrollment
- Waive all mandatory fees for military members (active-duty, guard, reserve and veterans) along with their spouses. Waived fees include: orientation fee, college fee, student activity fee, technology fee, health and wellness fee, portfolio (assessment) fee, and program amendment fee.
- Individualized Prior Learning Assessment (iPLA) fees are waived for military members (spouses not included at this time but grants may be available; check with OVME)
- Support military-aligned students through VA and TA funding processes
- Access to the Office of Veteran and Military Education (OVME) and its dedicated resources to support student success all the way through to degree completion.

Guidelines of the Agreement

As part of the agreement, Empire State College will provide the following: (1) individual educational planning and mentoring for all transferring Cybersecurity & Digital Forensics students, (2) outreach to faculty and transfer office staff at HCCC to provide program information, and (3) offer information sessions for students at HCCC, at Empire State College locations, and online.

HCCC agrees to provide: (1) access for cross-registered Pathways transfer students to campus facilities and resources (i.e. Library, academic support, computer labs), (2) promotion of the program on campus to current students, faculty advisors, and alumni, and (3) to include this transfer agreement in any college publications where such agreements are listed (i.e. college catalog, website, transfer office brochures).

Cybersecurity & Digital Forensics A.S. to Security Studies B.S. students may enroll at Empire State College on a full or part-time basis. With advisement from their faculty mentor at SUNY Empire, students may elect to design a degree program similar to the one provided on page 5 (Appendix A).

This agreement becomes effective when all signatures are affixed, as of the date of last signature. The agreement may be amended or renewed by mutual agreement and will be formalized via revision of this agreement.

For Further Information

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Kimberly Palmiter
Transfer Advisor
Advisement Center – Transfer Services
Herkimer County Community College
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(315) 866-0300 ext. 8308
palmitekj@herkimer.edu

[SIGNATURE PAGE FOLLOWS]

EMPIRE STATE COLLEGE

Jim Malatras
President

3/3/20
Date

Meg Benke

6/29/2020
Date

Meg Benke
Provost and Executive Vice President for Academic Affairs

6/29/2020
Date

Frank Vander Valk
Dean, School of Social and Behavioral Sciences

HERKIMER COUNTY COMMUNITY COLLEGE

08 Jun 2020
Date

Cathleen McColgin
President

6/8/20
Date

Michael Oriolo
Provost

6/5/20
Date

Robin Riecker
Associate Dean of Academic Affairs
Humanities and Social Sciences

Appendix A
Sample Degree Plan

Degree: Bachelor of Science
Program: Security Studies

Herkimer County Community College – Cybersecurity & Digital Forensics (A.S.)

CJ 120 Introduction to Criminal Justice	3
CJ 124 Criminal Procedure Law	3
CJ 241 Understanding & Managing Cybercrime	3
CJ 243 Introduction to Information Security	3
CJ 244 Cyber Intelligence and Counterintelligence	3
CJ 261 Computer Forensics & Investigation	3
CJ 262 Advanced Computer Forensics and Investigations	3
CJ 273 Network Defense & Countermeasures	3
SS 136 Criminology	3
SS 150 Forensic Science I	4
SS 225 Terrorism and Homeland Security	3

EN 111 College Writing	3
EN 112 College Literature	3
FS 100 First Year Student Seminar	1
SS 151 Introduction to Psychology	3
MA 127 Mathematical Statistics I	3
General Education – Mathematics elective	3
General Education – American History elective or General Education – Western Civilization elective	3
General Education – Science elective	3
General Education elective	3
General Education elective	3
Physical Education	2

Total HCCC Credit 64
(Potential additional lower-division credits at HCCC[2] 15)

SUNY Empire State College (Sample Only, Upper-Division)

PAFF 1005 Introduction to Security Studies	4
SOSC 3025 Social Science Research Methods	4
POLI 3065 International Politics & Relations	4
INFT 3020 Cyber Crime and Computer Forensics	4
PAFF 4132 Legal and Ethical Foundations of Public Service	4
PAFF 4005 Counterterrorism in a Changing World	4
PAFF 4xxx International Dimensions of Security	4
SOCI 4035 Privacy, Security and Freedom: Social Concerns for the 21st Century	4
Advanced electives	16

EDPL 3998 Educational Planning	4
General Education elective	4
Liberal Arts elective	4

Total Empire State College Credit 45
Degree Program Total 124

[2] Any of these 15 credits not completed at Herkimer County Community College will be completed at Empire State College. Students should seek advisement from an SUNY Empire advisor in advance of selecting which courses to take to ensure they will fit into the baccalaureate degree plan.

Appendix B
Empire State College Policies and Procedures for Transfer

1. Students successfully completing degree requirements for an A.A., A.S., or A.A.S. and transferring in the entire associate degree will be able to transfer to Empire State College all credit earned for the associate degree, including "D" grades that are part of the completed degree. If the entire associate degree is not used toward the Empire State College degree program, "D" grades are not transferable.

2. The residency requirement for a 124 credit bachelor's degree is 31 credits. Students may transfer in up to the remaining 93 total credits (up to 79 lower-division credits) through transcripted credit and/or prior learning assessment.[3] A student may exceed stated credit minimums in certain circumstances to preserve the integrity of components that meet degree requirements.

3. Any courses taken at Herkimer County Community College beyond the associate degree will be evaluated for transfer separately from the associate degree based on Empire State College's advance standing policies.

4. There is no statute of limitations regarding the age of acceptable learning substantiated by transcript except in some areas, technologies and science for instance, where that learning may be outmoded and may not be accepted if it is crucial to the structure of a degree program concentration.

5. Students earning a bachelor's degree from Empire State College must fulfill all graduation requirements, which include completing 45 advanced-level credits of which 24 are in the concentration. SUNY also requires the completion of 30 general education credits across 7 of 10 designated areas, including mathematics and basic communication.

6. All students need to complete the application process and meet all admissions criteria before being accepted to Empire State College. Students must submit the Empire State College Application for Admission form along with an official transcript(s) of their completed course work to the Office of Admissions, Empire State College, 111 West Avenue, Saratoga Springs, NY 12866. These forms can be found at www.esc.edu/admissions.

   Active, Reserve and Guard Army soldiers should apply and register through the GoArmyEd portal - *https://www.goarmyed.com*. Soldiers may contact the Office of Veteran and Military Education for assistance at military.programs@esc.edu or 518-587-2100 ext. 2779.

7. Both colleges acknowledge the confidential nature of student information that may be exchanged between them. As such, both colleges agree that this information must be kept secure, confidential, and only disclosed for academic reasons. Student information will not be shared with third parties, and all FERPA regulations will be adhered to.

[3] Prior learning assessment includes NYSED approved degree granting institutions, Pre-evaluated credit (NCCRS, ACE, SUNY Empire PLE) and other approved sources. For full list visit: http://www.esc.edu/degree-planning-academic-review/prior-learning-assessment/evaluation-prior-college-level-learning/